

APsA Social Event Proposal Form

Thank you for your interest in proposing a Social Event for APsA's 2028 National Meeting. Social Events provide opportunities for informal connection, shared interests, and community-building among meeting participants. We welcome creative proposals that foster engagement, inclusion, and fun.

The deadline to complete this form is Friday, April 9, 2027.

If you have questions, please reach out to Carolyn Gatto, cgatto@apsa.org.

Thank you!

** Indicates required question*

1. **Primary Contact Name ***

2. **Email Address ***

3. **Phone Number ***

4. **Co-Organizer(s) (if applicable) ***

5. Title of Event *

6. Description of the Event *

7. Estimated Number of Participants *

8. Is the event open to all attendees? *

Mark only one oval.

☐ Yes

☐ No

9. If no, please explain *

10. Proposed Date(s) *

11. Start Time and End Time *

12. Room / Space Needs: Please describe what you need. *

Please include space arrangement, seating, tables, equipment, etc.

13. Are there Audio Visual considerations? *

14. Will this take place at the hotel or at an outside venue? *

15. Accessibility Considerations *

(Are there any issues we should be aware of such as mobility access, sensory considerations, etc.)

16. Estimated Budget *

Please be as detailed as possible. Please note we will ask for a detailed spreadsheet at a later date.

17. Will the event require APsA financial support? *

Mark only one oval.

☐ Yes

☐ No

18. If yes, please describe *

19. Will there be a fee to attend? *

Mark only one oval.

☐ Yes

☐ No

20. If yes, please specify amount *

21. Have you led a similar event in the past? *

Mark only one oval.

☐ Yes

☐ No

22. If yes, please describe briefly *

23. **Any additional comments or special considerations**

24. **Agreement ***

Check all that apply.

☐ I understand that submission of this proposal does not guarantee acceptance and that all proposals are subject to review and scheduling considerations.

25. **Signature (typed) ***

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