



TO: Child Analysis Program Chairs, Education Chairs,
Directors of Institutes, Administrators

FROM: Dr. Sydney Anderson, Chair, Committee on Child & Adolescent Analysis

DATE: Revised July 2016 (*new chair*)

RE: **CHILD/ADOLESCENT SUPERVISING ANALYST APPOINTMENTS
PROCEDURES FOR SUBMITTING CURRICULUM VITAE**
(Including Geographic Rule Child Appointments)

SUBMISSION DEADLINE DATES:

Y **DECEMBER 15 for the Winter Meeting**

Y **MAY 15 for the Annual Meeting**

MINIMUM REQUIREMENTS

The following are considered the minimum requirements (from the *Educational Standards**) for appointment to Child Supervising Analyst Status:

1. Appointment is possible after the individual has had at least 5 years of psychoanalytic clinical experience after graduation in child psychoanalysis.
2. The applicant must be certified in child psychoanalysis by the Board on Professional Standards.
3. The applicant must be an Active Member in good standing of the American Psychoanalytic Association.
4. The applicant must have experience with the analysis of both male and female children.
5. The applicant must have had experience with the termination of psychoanalytic treatment of children and adolescents.
6. The applicant must show evidence of clinical immersion in the practice of child psychoanalysis. This is shown by maintaining a minimum of three child cases carried out at a minimum frequency of four times per week, on separate days, during the 5 years preceding appointment. Immersion can also be demonstrated by showing significant experience with child and adolescent analytic cases over a longer period of time.
7. It is desirable that the applicant have both teaching and administrative experience as a member of the Institute's faculty, preferably in the child curriculum.

SUBMISSION PROCEDURES

The procedural steps an institute should take in filing applications are:

- A. Follow the institute's usual procedure for supervisory appointments.
- B. Write a cover letter addressed to the Chair of the Board on Professional Standards (Dr. Dwarakanath Rao) in which the Board's approval of the institute's appointment is requested. The letter should indicate either that the usual procedure was followed or indicate variations and the reasoning behind them. There should be a brief but specific description of the concerns the institute had in making the appointment and how they were resolved as well as a specific affirmative statement of the reasons for the appointment.
- C. If a waiver of the Board's usual standards are required, please state a request for the waiver in the letter and provide an explanation of the reasons and a statement of why the individual's capacities justify the appointment none the less.
- D. Applications for Geographic Rule Child Supervising Analysts and for someone previously approved by BOPS as a Child Supervising Analyst who is being appointed at a different institute should follow the same procedure as for an initial appointment. Please indicate whether the institute's procedure for new appointments was used or some specific variation thereof substantiating the individual's qualifications to your satisfaction.
- E. Please make **4 copies** of your cover letter (addressed to the Co-Chairs of BOPS) and **4 copies** of the CV application of your prospective candidate for Child Supervising Analyst or Geographic Rule appointment.

Send 1 copy directly to the Chair of COCAA and 3 copies to the National Office.

**Sydney Anderson, Ph.D., Chair, COCAA
310 Kenler Dr
Bloomington IN 47408-1090**

Please note that the sender of the Institute's application and the Administrator of the Institute always receive an email acknowledgment. If you do not receive this acknowledgment or have questions, please contact Debra Steinke Wardell in the National Office on x26 or email: dsteinke@apsa.org.

Associate Child Supervising Analyst Status

Institutes may appoint certified child analysts to Associate Supervising status, at the sole discretion of the Institute. Such an appointment should be viewed as a step toward preparing a child analyst for potential appointment as a Child Supervising Analyst (for additional details review p.28-29 of the Educational Standards*). The appointment is made for a 5 year period. The Institute is responsible for notifying the Committee on Child and Adolescent Analysis by a letter to its Chair of such an appointment.

*For additional information please review Section IX (Selection and Development of Training and Supervising Analysts) of the [Educational Standards](#) which are located on APsA's website (www.apsa.org) under the top right button labeled Training & Education Programs.